

Always Ever After



The Maid of Honour & Best Man Duties Checklist

So you and your fiancée have chosen your Maid of Honour and Best Man...now what?

We've made a checklist to make sure that you and the most important members of your bridal party know their roles on the big day, so that everything goes off without a hitch!

Maid of Honour Duties

BEFORE THE WEDDING

- Plan the bridal shower or bachelorette party
- Provide wedding guests with registry info
- Lead the bridesmaids
- Help choose the bridesmaid dresses and accessories
- Coordinate hair and makeup for bride and bridesmaids
- Assist the bride with wedding planning and preparation
- Dress shopping/fittings
- Cake and menu tasting
- DIY-ing decor and favors
- Attend pre-wedding events

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Maid of Honor Best Man

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BEFORE, DURING AND AFTER THE WEDDING CEREMONY

- Act as messenger for the bride
 - Play hostess: guide guests and answer any questions about the wedding day
 - Prepare a maid of honour emergency kit
 - Get dressed with the bridesmaids
 - Try and keep things on schedule
 - Arrange the bride's train and veil
 - Hold the bride's bouquet during exchange of vows
 - Check and touch up bride's make up
 - Sign the marriage license as a witness
 - Escort her to the ladies room (and assist her with her gown, if needed)
 - Pack and hold the bride's bag
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AT THE WEDDING RECEPTION

- Make sure the bride has eaten
- Escort her to the ladies room (and assist her with her gown, if needed)
- Dance with the Best Man!
- Help the bride change and store the dress until after the honeymoon
- Check and touch up bride's make up
- Give a toast at the wedding reception (optional)

Maid of Honor Best Man

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Best Man Duties

BEFORE THE WEDDING

- Provide moral support during the ring selection
 - Lead the groomsmen
 - Shop for formalwear and coordinate purchase
 - Serve as counselor and confidant
 - Coordinate travel and accommodations (if it's a destination wedding)
 - Plan the bachelor party
 - Attend pre-wedding events
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BEFORE, DURING AND AFTER THE WEDDING CEREMONY

- Create a best man emergency kit
 - Get dressed with the other groomsmen and groom
 - Make sure the groomsmen are dressed right
 - Try to keep things on schedule
 - Hold the wedding rings until the couple's ring exchange
 - Deliver officiant's payment after the ceremony
 - Sign the marriage license as witness
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AT THE WEDDING RECEPTION

- Dance with the Maid of Honour!
- Play host
- Make sure groom eats and drinks
- Give a best man speech